

**PHEASANT WALK HOMEOWNERS ASSOCIATION**

975 EASTON ROAD, SUITE 102, WARRINGTON, PA 18976, FAX: 215/343-4409

ENVIRONMENTAL REVIEW BOARD  
REQUEST FORM

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

DESCRIPTION OF PROPOSED IMPROVEMENT, CHANGE, ADDITION, OR ALTERATION

1. Prepare a sketch or written description of the proposed improvement, change, addition, or alteration in sufficient detail so the Board can make a decision. Attach sketches, photos, etc., if necessary to provide adequate details.
2. Provide a site sketch. Include unit location and indicate where on the property the improvement is to be located.
3. Include a color chip or material sample to show textures or color of change.
4. A sketch of the house showing any proposed paint request must accompany this document.
5. **A Certificate of Insurance (COI) naming Pheasant Walk HOA as 'additional insured' should accompany your request.**

<u>CONTRACTOR:</u>	Name: _____
	Address: _____
	Phone: _____
Estimated schedule of work being done: Start: _____ Finish: _____	
<b><i>Once started, work is to be completed within a reasonable time.</i></b>	

I understand that the approval of this project does not waive the need for the unit owner to obtain Township permits or comply with applicable or zoning codes.

If this request is authorized and the project completed, the above described is the sole property of the unit owner requesting the approval. By executing this alteration, I accept all responsibility for its maintenance and good repair and certify that the work will be done by qualified personnel.

I understand that no work can begin on this project until written approval from the Environmental Review Board has been received.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**This form expires six months from the date of approval, and is non-transferable.**

<b><i>For Committee Use Only</i></b>		
<b><i>Date Received:</i></b> _____	<b><i>Reviewed by:</i></b> _____	
<b><i>Approval:</i></b> _____	<b><i>Approved as noted:</i></b> _____	<b><i>Disapproved:</i></b> _____
<b><i>Notice sent to homeowner:</i></b> _____	<b><i>Date:</i></b> _____	<b><i>By:</i></b> _____